



APPLICATION FOR ACADEMIC CERTIFICATION

SURNAME(S) NAME

REGISTRATION

IDENTIFICATION NUMBER TELEPHONE

GRADUATE / ENGINEER 1971 1977 1983 1996

: 10II 10MI 10ID

MASTER: PROGRAM

DOCTORATE: PROGRAM

EMAIL

IS APPLYING FOR ISSUE OF THE FOLLOWING ACADEMIC CERTIFICATION:

- Academic Certificate with all exams (without average grade)
- Academic Certificate with all classes passed (with average grade)
- Academic Certificate with classes passed in English (without average grade)
- Certificate to renew the Large Family status
- Certificate of Registered Classes
- Certificate of application for Degree
- Informative Sheet (without average grade)
- Informative Sheet on Exchange Programs
- Informative Sheet for purposes within the UPM
- (Technical School of Madrid)

Other:

EXEMPTION FROM PAYMENT:

- General category Large Family (50% of fees), original and photocopy must be provided
- Special category Large Family (100% of fees), original and photocopy must be provided
-

Other:

DATE:

SIGNATURE

INSTRUCTIONS

When a student applies for a certificate, the Secretary Office shall provide them with this form and four copies of a payment form. For the large-family discount, the original and a photocopy of the large family certificate must be provided. Once the fees have been paid at the bank, the student shall provide the Student Secretary's Office with this form, as well as copies of the payment form for the School and the University, and the student shall keep one copy.

NOTE: before applying for grade certificates, check the one-stop-shop to see if the Secretary Office has all your grades.

COLLECTION OF CERTIFICATE: ten business days after the application has been filed and paid for, except for English and Education certificates which have an indeterminate deadline.

Either the interested party or the individual authorized in writing at the bottom of this application may collect the certificate.

AUTHORIZATION

Mr./Ms.

National ID Number (DNI)

Authorizes Mr./Ms.

National ID Number (DNI)

To collect the Certificate (Attach copy of the student's DNI and the DNI of the authorized individual)

DATE:

SIGNATURE