



APPLICATION FOR RETURN OF PUBLIC PRICES

UNIVERSIDAD POLITÉCNICA DE MADRID

POLITÉCNICA

PERSONAL INFORMATION:

SURNAME(S):.....

NAME: NATIONAL/TAX ID NUMBER (DNI/NIF):.....

DATE OF BIRTH: TELEPHONE: CELL:

EMAIL:..... ADDRESS:.....

POSTAL CODE: TOWN: PROVINCE:

ACADEMIC INFORMATION:

SCHOOL PREMISES: SCHOOL YEAR:.....

DEGREE:..... SPECIALTY:.....

RECORD NUMBER:

HEREBY DECLARES: Whereas, having paid the amount of euros for when, per my judgement, I should have paid euros, given that

(You may continue on an attached page)

REQUESTS: Whereas, after completing pertinent processes, the amount of (*spelled out*) be returned: euros.

To this end, I have attached the documents indicated below.

BANK INFORMATION (1):

IBAN	ES					
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SWIFT/BIC: Code consisting of 8 or 11 digits to identify the bank receiving the transfer if international:

SWIFT or BIC:	
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INFORMATION OF ACCOUNT HOLDER, IF NOT THE APPLICANT

Name and Surname(s):

Tax ID Number (NIF):

DOCUMENTS PROVIDED (2):

1.
2.
3.

Madrid, onof of 20... (Applicant signature)

INSTRUCTIONS:

- (1) You must take special care when completing this information, since an error may lead to delays in the return, if the return is granted.
- (2) You must number the documents provided. The applicant must remember that it is necessary to provide documents that prove that they are entitled to a return, or upon which their entitlement to a return is based. Always, and in any event, they must provide the original proof of payment document. Other documents may be duly authenticated photocopy

By means of this signature, I acknowledge that I have been informed that the Universidad Politécnica de Madrid is **the controller** of my data, that they were collected with the **purpose** of appropriately processing, conducting, and executing the return of public prices for university studies, that the **processing is legitimate**, since it is necessary to comply with a legal obligation (art. 6.1.b) of the **EU Regulation 2016/679**, that **this data shall not be granted to third parties, barring a legal obligation to do so, and** that I may **access, rectify, and delete the data**, as well as exercise **other rights**, under the terms set forth in **additional and detailed information** on Data Protection, displayed on the back of this page.

(3) **RECTOR OF THE UNIVERSIDAD POLITÉCNICA DE MADRID.**

FURTHER INFORMATION ON DATA PROTECTION

- **Who is the data controller?**
 - o Identity: **Universidad Politécnica de Madrid**
 - o Postal Address: **Calle Ramiro de Maeztu nº7. 28040 Madrid** o Data Protection Officer Contact: proteccion.datos@upm.es
- **What is the purpose for processing your personal data?**
 - o Your personal data are collected for the purpose of adequately processing and managing all aspects related to returning public prices for university studies.
- **How long will we store your data?**

The personal data shall be saved for the duration necessary to comply with the purposes for which they were collected, and to determine possible liabilities that may arise in relation to said purposes and from data processing. Stipulations on archive and documentation regulations shall be applicable. The economic data from this processing activity shall be stored according to Law 58/2003 of 17 December, on General Taxation.
- **What is the legitimacy for processing your data?**
 - o The legal foundation for processing your data is execution of return of public prices for university studies, arranged through the respective contract. (Article 6.1.b) of **EU Regulation 2016/679**)
- **Do you have the obligation to provide these personal data, and what are the consequences of not doing so?**
 - o The data requested are strictly necessary to execute the return of public prices for university studies, so, in the event that you do not provide them, said return cannot be formalized and would therefore be rendered void.
- **Who your data will be communicated to?**
 - o Your data will not be granted to third parties unless legally obligated to do so.
- **What are your rights in relation to the data you have provided?**
 - o Regarding the data you have provided, under all circumstances, you have the right to request to access them, and to request that inaccurate data be rectified.
 - o Under certain circumstances and for reasons related to your particular situation, you have the right to request that your data be cancelled and deleted and oppose or limit their processing.
 - o You may obtain further information on exercising these rights by contacting the Universidad Politécnica de Madrid Data Protection Officer.
 - o Moreover, and in the event that you are dissatisfied with the exercise of your rights, you may file a complaint with the Spanish Data Protection Agency: <https://www.aepd.es/index.html>